

unleashed

Open Data Competition

The South Australian Node of GovHack



Competitor Information Pack: Adelaide



Government of
South Australia



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Welcome to Unleashed

Unleashed is the South Australian Node of GovHack, an annual competition that brings together the community to work together in teams to create new ideas, websites, data visualisations, mobile apps and business concepts using open data, with the aim of finding new ways to solve challenges facing government, industry, and the community.

Unleashed provides an opportunity for anyone interested in playing with data to come together over a weekend, 11-13 July 2014.

We provide everything you'll need (BYO laptop) to create to your heart's content, for glory, or money, or both!

Have a good time, conduct yourself well, enjoy working with others, build relationships, and walk away knowing that you've left the open data cause a little bit better than you found it. Most of all look forward to seeing some awesome outcomes created by smart people.

You can compete in two competitions this year: the local Unleashed South Australia competition and the national GovHack competition. You can nominate for prizes in the local competition or the national competition, or both. In fact we would love SA competitors to win all the National and Local prizes.

Where and When?

Join us from 6pm, Friday 11 July 2014 for a 6.30pm competition launch

- Flinders University City Campus
- Levels 1
- 182 Victoria Square.

The venue shuts at 11pm each night and reopens at 7.30am each day.

Team Registration and Prize Category Nomination Closes 1.30pm (ACST), Saturday 12 July 2014

Entries close at - 5pm (ACST), Sunday 13 July 2014. Unleashed/GovHack should be an enjoyable experience for everyone.

Code of Conduct

By participating in Unleashed/GovHack 2014, as a competitor, you agree to the following. I will:

Treat others with respect

I will not abuse, stalk, harass or threaten others. I will not make offensive comments related to gender, sexual orientation, disability, physical appearance, body size, race, or religion. I will not disrupt other people or the event. I will not make inappropriate physical contact or pay unwelcome sexual attention to other participants.

Keep it G-rated and be mindful of my language

I will not swear or make sexist, racist, or other exclusionary jokes which may be offensive to those around me. I will behave in a way that is suitable for anyone to view, including young children. I will only submit competition material that is suitable for anyone to view, including young children.

Respect the venue and equipment

I will keep the venue clean and tidy and use the rubbish and recycling bins as appropriate. I will let the organisers know if there are any issues.

Follow the competition rules

I will only use authorised materials that I have the right to use and release. I will not submit any projects which are potentially libellous, false, defamatory or overtly political, or which contain material which is potentially confidential, commercially sensitive, or which would cause personal distress or loss. I will check the website and/or speak with one of the organisers if at any stage I am unclear on the competition rules. I will not submit an entry that I have started prior to the competition launch at 6.30pm.

Look after myself and others

I will remember that we are all here to create, not party. If I am under 18, I will ensure my guardian is with me whenever I am at the venue.

If I am the guardian of a participant under 18, I will ensure I keep an eye on them. If I am feeling uncomfortable, am being harassed, notice that someone else is being harassed, or have any other concerns; I will immediately contact an Unleashed/GovHack organiser.

Respect the decisions of Unleashed/GovHack Organisers

Remember that the Unleashed/GovHack organisers are in charge and have put a lot of effort in to organising a great event. I will not do anything to ruin the event or engage in any behaviour that violates this code of conduct. I understand that the Unleashed/GovHack organisers may take any action they deem appropriate, including warnings or expulsion from the Unleashed/GovHack event.

I understand that if I am removed from the event due to inappropriate behaviour, I will no longer be eligible to compete for Unleashed/GovHack prizes.

Volunteers and Mentors

Many people are volunteering their time so that you can get on with creating your entry.

Volunteers are here to help with any general issues you might have with regard to the venue, toilets, moving equipment, catering, access to and from the building, emergencies and competition rules or issues.

Unleashed Crew

If you need help, look for a person in a green unleashed t-shirt with “CREW” written on the back, or wearing a GovHack T-Shirt. They will be wearing a green pass.



Data Mentor

If you need help with data, look for a blue pass. Data mentors are here to help where they can with the use of specific data sets.



Technical Mentor

If you need Technical help, look for blue pass Technical mentors are here to help where they can with your general technical problems. They are also here in case you need someone to bounce ideas around.



Data

You will find the list of national data available for the national GovHack competition at

<http://www.govhack.org/data/>

Check the eligibility requirements of the GovHack National Major Prizes to see if you need to use a specific dataset for the prize category you want to enter.

You will find all of South Australian data on the data.sa website at <http://data.sa.gov.au>

To be eligible for South Australian Prizes you must use at least one data set available on data.sa. Some prize categories may have additional data requirements.

To maximise your chances to win prizes you may want to mash up National and South Australian data, giving you a chance in as many categories as possible.

Additional Metadata

Some data sets listed on data.sa may have additional resources available with further information on how to use the data or other supporting material. You are encouraged to download and use these resources. If you have questions about a dataset let a crew member know and we will try to find a data mentor for you.

If you have any technical difficulties with data.sa.gov.au, contact a crew member on location for assistance. If you are not on location please email datasa@sa.gov.au for support.

Feedback on data.sa.gov.au

Data.sa.gov.au is a website to help the digital community connect with South Australian government data. We welcome your feedback to help us improve the site and open data release. Please send all feedback that relates to the data.sa website and data content to datasa@sa.gov.au

Prizes

Teams are eligible for some great prizes, in addition to honour, fame and an Unleashed or GovHack Trophy:

- South Australian Unleashed Prizes
- Mentors and Entrepreneurs Unleashed Prizes
- National People's Choice Award
- National GovHack Prizes, including flights for a limited number of finalists from each location to Brisbane for the Red Carpet Awards.



Individuals may also be nominated for participation prizes at each node of Unleashed including:

- Spirit of GovHack Prizes
- Spirit of Unleashed
- Youth Unleashed Prizes.

You will be able to find all of the prize information for GovHack and Unleashed at the launch of the competition on 11 July 2014 at the opening night or on the GovHack website here:

<http://www.govhack.org>

Any prize money will be issued via EFT to the nominated Team Captain after the Awards night. In the Spirit of Unleashed prize money should be split equally amongst all registered team members on your team page.

Mentor and entrepreneur prizes will be based on agreement between the parties of the relationship within scope of the award.

Submission of Entry

An entry can be anything that uses open data in a clever and creative way. It might be an application, an analysis, data visualisation, a 3D printed or laser cut representation of data, a digitised project or anything that fits the spirit of GovHack and Unleashed. National GovHack competition entries must use Government Data in some form. The scope for Unleashed is wider; any open data released on data.sa including industry and University data can be used. For full details refer to

<http://www.govhack.org/competition-rules-code-of-conduct/>

An entry must meet the eligibility criteria for the specific prize category nominated by your team. This may include the use of specific datasets.

Teams are required to submit the following as part of their competition entry:

A descriptive project page. The page must list your team members, details about your project, what data sets you used and what competition categories (local and national) you are going for. This must be submitted by the advised deadline. (Stay tuned on Saturday of the competition weekend for details.)

Outcomes from the project itself. Any code, graphics, mashups, applications, website URLs must be made available under an open source/content licence to be eligible for prizes. If judges are able to see and play with it that is useful, but this is a minor component of the judging. You can put the code/source on GitHub, Sourceforge or an equivalent repository system and must make the URL available on your team page for verification.

A three minute pre-recorded video. This should be embedded on your project page. It could include the team talking about your project, a screencast of the project, or anything else appropriate for video. Check out the Developer Kit (<http://www.govhack.org/howto/>) for some assistance and instruction on how to make a compelling video.

Entries are required to be submitted 5pm (ACST) Sunday 13 July (South Australia Time). If you have loading issues please contact a crew member who will provide a USB alternative to ensure you meet the 5pm deadline.

Please use the following link to find all the information on how to register and submit your entry for prizes: <http://www.govhack.org/howto/#how-to-register-and-submit-your-entry>

Judging

All Unleashed and GovHack entries will be judged by the Judging Panels against the following criteria:

- originality
- relevance to the team nominated category definition
- consistency with contest purposes including social value
- quality and design (including standards compliance)
- usability (including documentation and ease of use).

Participant Information

Venue Opening times

The competition runs for about 48 hours and many people will try to burn the midnight oil to get their entry done. This year the venue will shut at 11pm each night and reopen at 7.30am in the morning. A hot breakfast will be provided for the early rises between 7.30 and 9.30am on Saturday and Sunday.

Venue closing times ensure that participants can safely catch public transport if required, and last year we found that teams had better outcomes if they were not sleep deprived. If you are concerned with leaving the venue late at night please discuss with a crew member on location.

Things to Bring

Please label all your stuff so we can return it to you if you leave it behind.

Please note that it is your responsibility to look after your own items, and we accept no liability for any damages or losses you may incur.

Here is a list of things you will probably want to have with you at the venue.

- laptop/Development platform
- phone chargers
- coffee mug / water bottle
- proof of age
- parent/guardian if you are under 18 (you may be asked for proof-of-age at the event).

Unfortunately, we cannot store bikes on site, however there is a bike cordons close by.

Your Participant Pass

This is what a participant pass looks like:



You will be issued your pass on Friday night at the registration desk. You will also receive a goody bag and T-Shirt.

Please wear your pass at all times whilst at the competition venue. Besides showing us that you are a valid competitor, we will not allow you into the building after hours (after 8:30pm on Friday and after 6pm on Saturday) if you do not have your participant pass.

We also want to ensure that only valid participants are working in the teams, so if we can't see your pass, we may ask you to produce ID to prove your identity and validity for working with that team. If you cannot produce a valid ID, and/or you are not listed as a member of that team, then you will be asked to leave, and the team may be disqualified from the competition.

There is a space at the top of the pass for you to write your name (Twitter handle, etc.), and a space at the bottom for you to write your team's name. Please fill these in so that it's easier for others to call you by name, and so we know which team you're from.

On the back of the pass you will find the phone number of security in case you need help to get in or out, or in case you can't find a volunteer.

Coffee

You will want to have your pass with you at all time because inside you will find a voucher for 5 free coffees from Blefari on the ground floor. These vouchers will be stamped when you get a coffee. Blefari will be open for coffee from 8:30am to 6pm Saturday and Sunday.

Red Bull

Red Bull have kindly donated a fridge full of Red Bull to Unleashed competitors. Please read the label, drink responsibly, and most of all share the love so everyone gets some. Two can limit from the fridge per day please.

Food

Meals will be supplied:

- supper on Friday night
- breakfast, lunch and dinner on Saturday
- breakfast and lunch on Sunday.

Various snacks and drinks will also be available.

Competition Rules

You will find the all of the competition rules on the GovHack 2014 website:

<http://www.govhack.org/competition-rules-code-of-conduct/>

Teams

We anticipate that you will be part of a team, or will join a team at the start of the competition. You are allowed to compete as an individual, but you will find it easier, and more enjoyable, in a team!

Observers

There will be observers at various times over the weekend (wearing yellow stickers with their names). You are free to converse with an observer, but they are there to observe, not code. If they want to code, please let us know first.

Photos and Video

You may be photographed and/or videoed as part of the weekend.

Developer Kit

A developer kit is available on the GovHack website, which you are welcome to use. You will find all the information on what's available to you here:

<http://www.govhack.org/howto/>

WiFi Internet Connectivity

Free WiFi will be provided at the venue.

Your WiFi usage, including content downloads, may be monitored as part of general venue security, so please use the access provided with care and respect.

Please make sure the laptops or computers you bring can connect via WiFi, or that you bring a WiFi dongle. Hard connections are not available at the venue.

Flinders University Computer Pool

The venue is a Flinders University Campus and as such there are some student areas located on Level 2 and 10 that are not to be accessed by competitors of Unleashed. The exception to this rule is if you are a registered student at Flinders University.

Help Me!

If you need help or have a question, you will find a lot of help on the GovHack competition site (<http://www.govhack.org>). There will also be forums on this site for you to discuss things.

Volunteers are also there to help.

GovHack Official Events

The GovHack 2014 Official Events are (in alphabetical order):

- [Brisbane GovHack](#)
- [Canberra GovHack](#)
- [GovHack FNQ \(Cairns\)](#)
- [Gold Coast GovHack](#)
- [GovHack Tasmania](#)
- [Melbourne GovHack](#)
- [Perth GovHack](#)
- [Sydney GovHack](#)
- [GovHack Unleashed Adelaide](#)

- [GovHack Unleashed Mount Gambier](#)

Social Media & Useful Links

Please participate in social media so the rest of Australia can see how much fun you are having at GovHack Unleashed!

	@UnleashedADL #unleashedSA #GovHack
	www.facebook.com/UnleashedADL
	www.flickr.com/groups/unleashedadl
	www.uladl.com unleashed@sa.gov.au
	www.data.sa.gov.au datasa@sa.gov.au

Running sheet

The running sheet may be subject to change. (All time ACST)

Data Connections Event, 182 Victoria Square

Thursday 3 July	What	Where
04.30 PM	Networking and refreshments	Room 1, Level 1
05.00 PM	Event welcome and briefing	Room 1, Level 1
05.30pm	Data Connections with data and technical Mentors	Room 1 & 2, Level 1
7.00pm	Close	

Competition Weekend, 182 Victoria Square

Friday 11 July	What	Where
06:00 PM	Participants start to arrive	Foyer, Level 1
06:30 PM	Local event welcome, prizes and participant briefing	Room 1, Level 1
07:00 PM	GovHack Competition Launch	Room 1, Level 1
7.15pm	Pick a position and set up	Level 1 and Level 2
11pm	Venue shuts	
Saturday 12 July		
7.30 to 9am	Venue open & breakfast	Ground Floor Blefari
9 am to 12pm	Morning with Mentors	Room1, Level 1
12.30 to 1.30	Lunch	Room 1 Level 1
1.30 pm	Team Page registration and category nomination due	Online Team Registration
6.30pm	Dinner	Room 1, Level 1
11pm	Venue shuts	
Sunday 13 July		
7.30 to 9am	Venue open & breakfast	Ground Floor Blefari
9am to 4pm	Media Room available	Level 10
5pm	Submissions due	Team page online
5.30pm	National live stream closing Spirit prizes Entry Screening	Room 1, Level 1

Unleashed Awards Night, Your Hub, The State Library of South Australia

17 August Awards night	What	Where
05.00pm	Machinery of Data (MOD) Exhibition Opens Arrive for networking and presentations	Your Hub, ground floor
5.30 PM	Unleashed awards presentation and winning entry screening	
6.30 PM	GovHack national award ceremony screening	

Event Road Map

You have only approximately 48 hours to get your entry completed, so here is a guide to how you might want to allocate your time. This is only a guide, and you can do whatever you want to get your entry done.

Friday:

- Make a team and register it
- Map out your entry idea
- Identify possible users and customers
- Identify data sets, Unleashed and/or GovHack prize categories you are targeting
- Start filling out your Team Site
- Start creating

Saturday:

- Continue or start creating
- Talk to the mentors
- Submit team registration pack and nominate prize categories
- Test and refine the entry
- Keep building

Sunday:

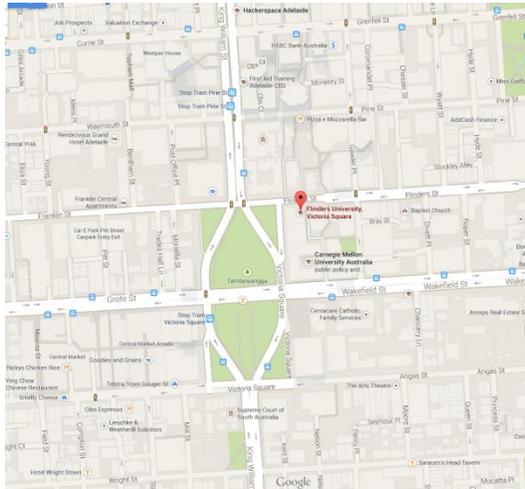
- Finalise building your entry
- Film your 3 minute presentation video and upload to your team site
- Get your team site completed to meet all entry criteria
- Finish and submit entry by 5.00pm
- Complete the Prize EFT form and submit to Unleashed Crew and then keep your fingers crossed that you win.

Don't forget to look after yourself: take breaks, eat, drink and go for an occasional walk. Allow some time to get away and freshen up. Showers clear the mind!

Venue

Location Map

Flinders University City Campus. 182 Victoria Square



Parking

Parking may be difficult on Friday afternoon and Saturday morning, so please allow enough time to find somewhere to park.

Public Transport

Because the venue is on Victoria Square in the City, any public transport to the City will get you close to the venue.

The closest bus stops are:

- Stop E1, King William Street
- Stop F2, King William Street
- Stop G1, Wakefield Street
- Stop U1, Wakefield Street
- Stop U2, Victoria Square
- Stop V1, King William Street.

You can find more useful information on parking, public transport and accommodation here:

<http://www.flinders.edu.au/victoriasquare/parking-public-transport-and-accommodation.cfm>

Smoking

The venue is designated non-smoking. Smoking is not permitted anywhere within the building. There are some benches and bins in the laneway next to the Pilgrim Church across Flinders Street. It is not recommended that people smoke directly in front of the building as there is no suitable disposal for

cigarette butts. It is also recommended that people consider their safety before smoking outside the venue at night.

Security and Access to the Building

You can call security at any time on 0427 611 106.

Unleashed Crew – Alysha or Shaun on 0418 724 613

Building Access

Access to the ground floor of the competition venue after 7pm on Friday the 11 July will be by swipe card only. For the duration of the competition, volunteers will let you in and out of the venue via the Victoria Square entrance ONLY. This entrance is also a disabled accessible entrance.

If you only have to leave the venue for less than 30 minutes, a volunteer will provide you with a swipe card that must be returned. This card will only work at the Victoria Square entrance, and will activate the lifts to allow you to get back to the first floor.

If you find yourself locked out, contact security on the number above. A Security Guard will be on duty for the duration of the competition.

Participant Passes

If you are not wearing your participant pass you will not be allowed back into the venue after 8:30pm on Friday and after 6pm on Saturday.

If you lose your pass, please find a volunteer or if locked out of the building, call security on the number at the top of this page.

Work Health and Safety

Work Health and Safety refers to policies, procedures, legislations and activities which aim to protect the health and safety of people within a workplace. Specific ways to limit hazards to yourself or another person whilst participating are listed below.

- If you have any existing injuries, inform a volunteer.
- If you notice any hazards, report them immediately to a volunteer or Unleashed Crew(eg water spillages).
- Minimise the risk of tripping by getting a volunteer to place gaffer tape over cords, securing them to the floor.
- Place tables and electrical items close to the power outlets whenever possible.
- Bend your knees when you lift.

Manual handling occurs when you are lifting, lowering, pushing, pulling, carrying, moving, holding, restraining any person or thing. It's unlikely you'll have to lift anything heavy at this event - do you really need to be moving that? Check with a volunteer before moving anything larger than a laptop.

Before lifting:

- Stop and assess the load and seek help if it's too heavy.
- Consult a volunteer or Unleashed Crew for advice on how to manage heavy loads.
- Plan the lift, i.e., estimate the load and know where it is to be placed prior to lifting.
- Can you reduce the load? Does the lift require two people?
- Avoid placing heavy object on the ground if they have to be picked up later.
- Ensure objects to be lifted have sufficient space around to enable safe lifting.

First Aid

If the person is unconscious or requires an ambulance, immediately dial 000 (or 0-000 from a University Internal Phone), then get someone to call Security on 0427 611 106. Security personnel will administer any necessary First Aid.

If an ambulance is needed the address of the venue is Flinders University City Campus, Level 1, 182 Victoria Square.

Contact Security on 0427 611 106 and inform them an ambulance has been called.

Arrange for a volunteer to wait outside to meet the ambulance.

Flinders University Victoria Square Emergency Procedures

First Aid Personnel, Mon-Fri:

Speed dial security from internal phone or 0427 611 106 from a mobile

First Aid Kit Locations:

Level 1 & 2 (Kitchen – Student Area)
Ground Floor (Kitchen – Staff Area)

Weekends:

Security: x12880 from internal phone
8201 2880 from a mobile

During an Emergency: Stop – Assess – Act – Stay Calm

Medical Emergency	<p>Call Ambulance 000 (or 0-000 from a University Internal Phone) State:</p> <ul style="list-style-type: none"> • Your contact number, • Location, • Nature of Emergency, • Identify Yourself. <p>Call VS Security on speed dial or 0427 611 106 from a mobile (Mon-Fri). Weekends please call main campus security: x12880 Give them the same information</p> <ul style="list-style-type: none"> • Remain with the injured/ill person or contact your local first aider to assist until help arrives.
Fire	<p>If you discover a fire:</p> <ul style="list-style-type: none"> • Alert people nearby and request assistance • Ring the Fire Service 000 (or 0-000 from a University Internal Phone) or operate the nearest Break Glass Fire Alarm <p>Ring VS Security on speed dial or 0427 611 106 from a mobile (Mon-Fri) Weekends please call main campus security: x12880</p> <ul style="list-style-type: none"> • Exit the building to your Assembly Area (Victoria Square), as directed by a Warden • Do not use lifts
Personal Threat	<p>Call Police 000 (or 0-000 from a University Internal Phone) State:</p> <ul style="list-style-type: none"> • Your contact number, • Location, • Nature of threat • Your name • Description of persons involved <p>Ring VS Security on speed dial or 0427 611 106 from a mobile (Mon-Fri) Weekends please call main campus security: x12880 Give them the same information</p>
Emergency Warning Procedures	<p>When Alert signal sounds (Beep ...Beep...)</p> <ul style="list-style-type: none"> • Cease inter-floor movement • Await further instructions via the PA or from the Warden <p>When evacuation signal sounds (whoop...whoop...)</p> <ul style="list-style-type: none"> • Proceed via the safest route to the assembly area (Victoria Square). Do not use lifts. • Assist mobility impaired people as necessary • Follow the directions of the Warden(s) • Do not re-enter the building until instructed to do so by persons in authority

Weekdays: speed dial on all internal phones or from mobile: 0427 611 106

Weekends: x12880 From mobile: 8201 2880

(0-000 from an internal phone)
Emergency Services: 000

*Outside of normal business hours, evacuate the building
via the emergency exits on hearing the alert or
evacuation signal.*

GovHack National Sponsors



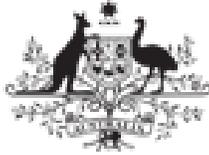
Titanium Sponsor



Foundation Sponsors



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Australian Government

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Gold Sponsors



Gold Agencies



Australian Government

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Service**

Silver Sponsors



Silver Agencies



National & State Libraries Australasia



Unleashed Sponsors



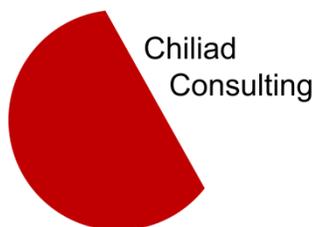
Platinum Sponsors



Government of
South Australia

Deloitte.

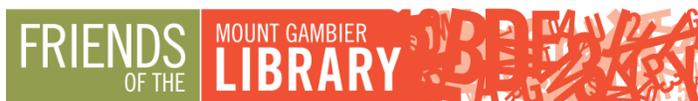
Gold Sponsors



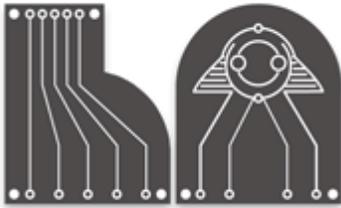
Silver Sponsors



Advancing IT through Education and Research



Machinery of Data Sponsors



Urban Renewal Through
Creative Partnerships





Prize Winners - Electronic Funds Transfer authorisation

Payment Details (One prize payment per team – team captain to distribute amongst team equally)	
Team Name	
Team Captain Name:	
Team Captain Postal Address:	
Team Captain Phone Number:	
Team Captain Email Address:	
EFT Bank Details (<i>Team Captains Bank account details</i>)	
BSB Number:	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>
Account Number:	<input type="text"/>
Financial Institution:	<input type="text"/>
Account Name:	<input type="text"/>
Name: (please print)	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>

Please return the completed form to:

- Shaun Boote at any of the events
- Email: unleashed@sa.gov.au ; or
- **Post form to:**
Shaun Boote
UnleashedGPO Box 1484 Adelaide SA 5001

Prize money will be transferred after the Awards Night. Payment will take a minimum of 21 days after receipt of form. We encourage all teams to submit this on the Sunday night before leaving the venue to speed up processing if you are a cash prize winner.